

**Contribution regulations
of the University of Witten/Herdecke
from winter semester 2023/2024**

Witten/Herdecke University charges contributions and fees as a contribution to the overall costs, which are summarized below. These apply from the winter semester 2023/2024.

1. application for a study place

Cost contributions for applications for a study place

The following fees are charged per application for a study place.

Study programs of the faculties/departments for	Contribution
Economy and society*	50,00 €
Master's in Nursing Science, Master's in Community Health Nursing and Master's in Ethics and Organization	50,00 €
Psychology and psychotherapy	150,00 €
Human medicine	250,00 €
Dentistry, oral and maxillofacial medicine	300,00 €

Double degree students are exempt from the application fee for the second degree program. However, if a student applies for a double degree program within the UW/H and is not admitted to the second degree program, he/she is obliged to pay the cost contribution for the application.

*Applications for degree programs at the Faculty of Business and Society that are received by 15 December (for the summer semester) or 15 June (for the winter semester) are exempt from the fee ("Early Bird").

2. enrollment / re-registration

2.1 Social contribution

The Hochschulwerk Witten/Herdecke e.V. charges a social contribution of currently € 80.00 per semester for the winter semester 2023/2024. The contribution is due for payment by all students upon enrolment or re-registration for the next semester. Payment is made to the Hochschulwerk Witten/Herdecke e.V.

2.2 Contribution for the semester ticket

The Hochschulwerk Witten/Herdecke e.V. has concluded a contract with the Verkehrsverbund Rhein-Ruhr for the UW/H and is solely authorized to collect a contribution for the semester ticket. The amount of the cost contribution for students at the UW/H is currently € 220.02 per semester for the winter semester 2023/2024. The contribution can be changed and redetermined by the Hochschulwerk Witten/Herdecke to the extent that the costs calculated by the Verkehrsverbund Rhein-Ruhr change. The fee is due for payment at the time of enrollment or re-registration for the next semester.

2.3 Students' financial contribution

The University levies a financial contribution from students for the duration of the standard period of study defined in these fee regulations. The StudierendenGesellschaft Witten/Herdecke e.V. has implemented a model for the collection of financial contributions based on the following criteria:

Freedom of access to studies

The university selects its students itself according to personality, subject interest and motivation. This selection must be independent of the applicant's financial background. The freedom of all students to pay their financial contribution after or during their studies is in line with this principle.

Freedom to organize your studies

Freedom and personal responsibility in the organization of studies must not be restricted by a financial contribution. Economizing studies - limiting the duration of studies through financial constraints - is not appropriate to this requirement. This principle is reflected in the fixed amount-oriented immediate payment.

Freedom of career choice

All graduates should be able to choose their job freely. The choice should not be restricted by a fixed amount of debt. This principle is reflected in the income-dependent later payment system, i.e. after graduation you make a contribution according to your financial means.

The financial resources that students contribute to the university budget serve to secure and maintain the university in the long term. The extent of this contribution to the success of the idea of Witten/Herdecke University is based on the financial possibilities and the students' appreciation of their university, but not on the extent of the services used by the students. In this sense, the members of the StudierendenGesellschaft form a community of solidarity and support each other in the realization of the "Three Freedoms".

The financial contributions are due for payment in monthly installments on the 15th of each month for the month in question. The respective contributions are to be paid to the StudierendenGesellschaft Witten/Herdecke e.V. with discharging effect for the student. This applies as long as a corresponding contract regulating the transfer of the financial contribution from the StudierendenGesellschaft to the University has been effectively agreed between the University and the aforementioned StudierendenGesellschaft.

2.3.1 Payment options

The financial contribution can be made using one of the following payment options:

2.3.1.1 Variant 1 - Fixed-amount-oriented immediate payment

Immediate payment of the defined fixed amount ("total amount") in monthly installments over the defined payment period during the course of study.

No further payment is required after the end of the standard period of study. The contributions to be paid over the standard period of study add up to exactly the fixed amount. If fewer semesters are required than the standard period of study, the full fixed amount must still be paid (see also the regulations for lateral entrants and drop-outs).

2.3.1.2 Variant 2 - Half immediate payment and half later payment

Half immediate payment in monthly installments over the defined payment period during the course of study and reduced income-dependent payment after the course of study in accordance with a contract to be concluded personally with the StudierendenGesellschaft Witten/Herdecke e.V. on the promotion of studies at Witten/Herdecke University.

2.3.1.3 Variant 3 - Income-dependent late payment

Income-dependent payment after graduation in accordance with a contract to be concluded personally with the StudierendenGesellschaft Witten/Herdecke e.V. on the promotion of studies at Witten/Herdecke University.

2.3.2 Tuition fees of the Faculties of Health and Business and Society

The tuition fees for the respective degree program can be found in the following tables:

2.3.2.1 Tuition fees of the Faculty of Health

Faculty of Health	Degree program by semester of enrollment	ECTS	Regular study time (RSZ) ¹⁾	Payment option 1 Immediate payment Contribution amount		Payment option 2 Half immediate payment Half late payment Contribution amount			Payment option 3 Late payment Contribution amount		Repayment period for ZV 2 & 3 ⁵⁾
				Monthly (in RSZ)	Total	Monthly (in RSZ)	Total	Percentage of future income ²⁾	Percentage of future income ²⁾	Percentage of future income ²⁾	
Ethics and Organization (M.A.)											
	M.A. - E&O [internal] ³⁾ (from WiSe 23/24)	60	2 semesters	762,00 €	9.144,00 €	381,00 €	4.572,00 €	1 %	2 %		10 years
	M.A. - E&O [internal] ³⁾ (from WiSe 24/25)	60	2 semesters	762,00 €	9.144,00 €	381,00 €	4.572,00 €	1 %	2 %		10 years
	M.A. - E&O [external] ³⁾ (from WiSe 23/24)	60	2 semesters	859,00€	10.308,00 €	429,50 €	5.154,00 €	1,5 %	3 %		10 years
	M.A. - E&O [external] ³⁾ (from WiSe 24/25)	60	2 semesters	859,00€	10.308,00 €	429,50 €	5.154,00 €	1,5 %	3 %		10 years
Human medicine											
	Human Medicine (WiSe 23/24 & SoSe 24)		10 semesters	1.048,00 €	62.880,00 €	524,00 €	31.440,00 €	6 %	12 %		10 years
	Human Medicine - Preclinical (WiSe 23/24 & SoSe 24)		4 semesters	1.048,00 €	25.152,00 €	524,00 €	12.576,00 €	2,5 % ⁴⁾	5 % ⁴⁾		10 years
	Human Medicine - Clinic (WiSe 23/24 & SoSe 24)		6 semesters	1.048,00 €	37.728,00 €	524,00 €	18.864,00 €	3,5 % ⁴⁾	7 % ⁴⁾		10 years
	Human Medicine (from WiSe 24/25)		10 semesters	1.163,00 €	69.780,00 €	581,50 €	34.890,00 €	6 %	12 %		10 years
	Human Medicine - Preclinical (from WiSe 24/25)		4 semesters	1.163,00 €	27.912,00 €	581,50 €	13.956,00 €	2,5 % ⁴⁾	5 % ⁴⁾		10 years
	Human Medicine - Clinic (from WiSe 24/25)		6 semesters	1.163,00 €	41.868,00 €	581,50 €	20.934,00 €	3,5 % ⁴⁾	7 % ⁴⁾		10 years

Nursing Sciences (M.Sc.)									
M.Sc. - Nursing Science [external] ³⁾ (WiSe 23/24 & SoSe 24)	120	4 semesters	811,00 €	19.464,00 €	405,50 €	9.732,00 €	2,5 %	5 %	10 years
M.Sc. - Nursing Science [external] ³⁾ (from WiSe 24/25)	120	4 semesters	827,00 €	19.848,00 €	413,50 €	9.924,00 €	2,5 %	5 %	10 years
Community Health Nursing (M.Sc.)									
M.Sc. - Community Health Nursing [external] ³⁾ (WiSe 23/24 & SoSe 24)	120	4 semesters	551,00 €	13.224,00 €	275,50 €	6.612,00 €	2,5 %	5 %	10 years
M.Sc. - Community Health Nursing [external] ³⁾ (from WiSe 24/25)	120	4 semesters	562,00 €	13.488,00 €	281,00 €	6.744,00 €	2,5 %	5 %	10 years
Psychology (B.Sc.)									
B.Sc. - Psychology (WiSe 23/24 & SoSe 24)	180	6 semesters	703,00 €	25.308,00 €	351,50 €	12.654,00 €	4 %	8 %	10 years
B.Sc. - Psychology (from WiSe 24/25)	180	6 semesters	752,00 €	27.072,00 €	376,00 €	13.536,00 €	4 %	8 %	10 years
Clinical Psychology and Psychotherapy Science (M.Sc.)									
M.Sc. - Psychology with a focus on clinical psychology and psychotherapy [internal] ³⁾ (WiSe 23/24 & SoSe 24)	120	4 semesters	838,00 €	20.112,00 €	419,00 €	10.056,00 €	2 %	4 %	10 years
M.Sc. - Psychology with a focus on clinical psychology and psychotherapy [internal] ³⁾ (from WiSe 24/25)	120	4 semesters	896,00 €	21.504,00 €	448,00 €	10.752,00 €	2 %	4 %	10 years
M.Sc. - Psychology with a focus on clinical psychology and psychotherapy [external] ³⁾ (WiSe 23/24 & SoSe 24)	120	4 semesters	932,00 €	22.368,00 €	466,00 €	11.184,00 €	2,5 %	5 %	10 years
M.Sc. - Psychology with a focus on clinical psychology and psychotherapy [external] ³⁾ (from WiSe 24/25)	120	4 semesters	997,00 €	23.928,00 €	498,50 €	11.964,00 €	2,5 %	5 %	10 years

Dentistry, Oral and Maxillofacial Medicine (St.Ex.)									
ZMK (WiSe 23/24 & SoSe 24)		10 semesters	1.655,00 €	99.300,00 €	827,50 €	49.650,00 €	7 %	14 %	13 years
ZMK - basic studies & preclinic (WiSe 23/24 & SoSe 24)		6 semesters	1.655,00 €	59.580,00 €	827,50 €	29.790,00 €	4 % ⁴⁾	8 % ⁴⁾	13 years
ZMK - Clinic (WiSe 23/24 & SoSe 24)		4 semesters	1.655,00 €	39.720,00 €	827,50 €	19.860,00 €	3 % ⁴⁾	6 % ⁴⁾	13 years
ZMK (from WiSe 24/25)		10 semesters	1.688,00 €	101.280 €	844,00 €	50.640,00 €	7 %	14 %	13 years
ZMK - basic studies & preclinic (from WiSe 24/25)		6 semesters	1.688,00 €	60.768,00 €	844,00 €	30.384,00 €	4 % ⁴⁾	8 % ⁴⁾	13 years
ZMK - Clinic (from WiSe 24/25)		4 semesters	1.688,00 €	40.512,00 €	844,00 €	20.256,00 €	3 % ⁴⁾	6 % ⁴⁾	13 years

- 1) Tuition fees are paid over 10 semesters for a full degree course. Therefore, the standard period of study for the payment of tuition fees differs from the standard period of study specified in the study regulations.
- 2) The percentage is a proportion of the relevant income. For the definition of income, see the contract on the funding of studies at Witten/Herdecke University (in particular § 9).
- 3) The following persons are referred to as external students of a partial Master's degree program: All students who enrol in the Master's partial degree program at Witten/Herdecke University and have not yet completed a partial degree program or degree program at Witten/Herdecke University.
- 4) This percentage applies to external students enrolling for the first time and only for the study section at Witten/Herdecke University.
- 5) For the repayment period, see the contract on the funding of studies at Witten/Herdecke University (in particular § 3 and § 4).

2.3.2.2 Tuition fees of the Faculty of Business and Society

Faculty of Business and Society	Degree program by semester of enrollment	ECTS	Regular study time (RSZ) ¹⁾	Payment option 1 Immediate payment Contribution amount		Payment option 2 Half immediate payment Half late payment Contribution amount			Payment option 3 Late payment Contribution amount		Repayment period for ZV 2 & 3 ⁵⁾
				Monthly (in RSZ)	Total	Monthly (in RSZ)	Total	Percentage of future income ²⁾	Percentage of future income ²⁾	Percentage of future income ²⁾	
Bachelor's degree programs (B.Sc. and B.A.)											
	B.Sc. - Management (WiSe 23/24 & SoSe24)	180	6 semesters	924,00 €	33.264,00 €	462,00 €	16.632,00 €	4 %	8 %	10 years	
	B.Sc. - Social Data Science (WiSe 23/24 & SoSe 24)	180	6 semesters	924,00 €	33.264,00 €	462,00 €	16.632,00 €	4 %	8 %	10 years	
	B.A. - Philosophy, Politics and Economics (WiSe 23/24 & SoSe 24)	180	6 semesters	924,00 €	33.264,00 €	462,00 €	16.632,00 €	4 %	8 %	10 years	
	B.A. - Economics, Politics and Law (WiSe 23/24 & SoSe 24)	180	6 semesters	924,00 €	33.264,00 €	462,00 €	16.632,00 €	4 %	8 %	10 years	
	B.A. - Global Sustainability (WiSe 23/24 & SoSe 24)	180	6 semesters	924,00 €	33.264,00 €	462,00 €	16.632,00 €	4 %	8 %	10 years	
	B.Sc. - Management (from WiSe 24/25)	180	6 semesters	988,00 €	35.568,00 €	494,00 €	17.784,00 €	4 %	8 %	10 years	
	B.Sc. - Social Data Science (from WiSe 24/25)	180	6 semesters	988,00 €	35.568,00 €	494,00 €	17.784,00 €	4 %	8 %	10 years	
	B.A. - Philosophy, Politics and Economics (from WiSe 24/25)	180	6 semesters	988,00 €	35.568,00 €	494,00 €	17.784,00 €	4 %	8 %	10 years	
	B.A. - Economics, Politics and Law (from WiSe 24/25)	180	6 semesters	988,00 €	35.568,00 €	494,00 €	17.784,00 €	4 %	8 %	10 years	
	B.A. - Global Sustainability (from WiSe 24/25)	180	6 semesters	988,00 €	35.568,00 €	494,00 €	17.784,00 €	4 %	8 %	10 years	

Master's degree programs of the Faculty of Business & Society follow on the next page.

Strategy & Organization (M.Sc.)									
M.Sc. - Strategy & Organization [internal] ³⁾ (WiSe 23/24 & SoSe 24)	120	4 semesters	1.063,00 €	25.512,00 €	531,50 €	12.756,00 €	2 %	4 %	10 years
M.Sc. - Strategy & Organization [internal] ³⁾ (from WiSe 24/25)	120	4 semesters	1.199,00 €	28.776,00 €	599,50 €	14.388,00 €	2 %	4 %	10 years

M.Sc. - Strategy & Organization [external] ³⁾ (WiSe 23/24 & SoSe 24)	120	4 semesters	1.200,00 €	28.800,00 €	600,00 €	14.400,00 €	2,5 %	5 %	10 years
M.Sc. - Strategy & Organization [external] ³⁾ (from WiSe 24/25)	120	4 semesters	1.353,00 €	32.472,00 €	676,50 €	16.236,00 €	2,5 %	5 %	10 years
General Management (M.A.)									
M.A. - General Management [internal] ³⁾ (WiSe 23/24 & SoSe 24)	120	4 semesters	874,00 €	20.976,00 €	437,00 €	10.488,00 €	2 %	4 %	10 years
M.A. - General Management [internal] ³⁾ (from WiSe 24/25)	120	4 semesters	922,00 €	22.128,00 €	461,00 €	11.064,00 €	2 %	4 %	10 years

M.A. - General Management [external] ³⁾ (WiSe 23/24 & SoSe 24)	120	4 semesters	1.062,00 €	25.488,00 €	531,00 €	12.744,00 €	2,5 %	5 %	10 years
M.A. - General Management [external] ³⁾ (from WiSe 24/25)	120	4 semesters	1.120,00 €	26.880,00 €	560,00 €	13.440,00 €	2,5 %	5 %	10 years
Philosophy, Politics & Economics (M.A.)									
M.A. - PPE [internal] ³⁾ (WiSe 23/24 & SoSe 24)	120	4 semesters	842,00 €	20.208,00 €	421,00 €	10.104,00 €	2 %	4 %	10 years
M.A. - PPE [internal] ³⁾ (from WiSe 24/25)	120	4 semesters	867,00 €	20.808,00 €	433,50 €	10.404,00 €	2 %	4 %	10 years

M.A. - PPE [external] ³⁾ (WiSe 23/24 & SoSe 24)	120	4 semesters	951,00 €	22.824,00 €	475,50 €	11.412,00 €	2,5 %	5 %	10 years
M.A. - PPE [external] ³⁾ (from WiSe 24/25)	120	4 semesters	979,00 €	23.496,00 €	489,50 €	11.748,00 €	2,5 %	5 %	10 years

- 1) Tuition fees are paid over 10 semesters for a full degree course. Therefore, the standard period of study for the payment of fees differs from the standard period of study specified in the study regulations.
- 2) The percentage is a proportion of the relevant income. For the definition of income, see the contract on the funding of studies at Witten/Herdecke University (in particular § 9).
- 3) The following persons are referred to as external students of a partial Master's degree program: All students who enrol in the Master's partial degree program at Witten/Herdecke University and have not yet completed a partial degree program or degree program at Witten/Herdecke University.
- 4) This percentage applies to external students enrolling for the first time and only for the study section at Witten/Herdecke University.
- 5) For the repayment period, see the contract on the funding of studies at Witten/Herdecke University (in particular § 3 and § 4).

2.3.3 Transitional regulation

For students whose first enrollment is not for the winter semester 2023/2024, but for a semester before, the fee regulations valid at the time of enrollment continue to apply without restriction.

2.3.4 Regulations for lateral entrants, drop-outs and students enrolled for a limited period of time

Full degree programs are divided into two study sections. The first stage of study is completed by passing the equivalence examinations for the first stage of the medical examination, passing the preliminary dental examination or the Bachelor's degree; the second stage of study is completed by fulfilling all the requirements for the practical year (exemption from bogus), passing the dental examination or the Master's degree. The tuition fees applicable to a completed study stage or a full degree course are shown in the tables under point 2.3.2.

2.3.4.1 Career changers

Students who do not commence their studies at the beginning, but during the course of a study period (1st or 2nd study period) (lateral entrants) are liable to pay the full amount of fees for the entire study period in accordance with point 2.3.2.

2.3.4.2 Student dropouts

Students who leave the University without graduating in accordance with point 2.3.4 (drop-outs) must pay their contributions in accordance with the period of their enrolment, but no longer than the standard period of study in accordance with point 2.3.2. of the study period. The payment of contributions ends at the end of the month in which the student exmatriculates.

Students who have completed the first stage of their studies with a degree and then discontinue their studies are liable to pay for the first stage of their studies in accordance with the standard period of study as per point 2.3.2. and, in addition, for the number of semesters enrolled in the second stage of their studies, up to a maximum of the standard period of study as per point 2.3.2.

These regulations apply analogously to students who have definitively failed examinations.

2.3.4.3 Temporarily enrolled students

It is possible for the University to enrol students from foreign universities (e.g. exchange students) for a limited period, usually two semesters. Temporarily enrolled students are not entitled to take final examinations. Students with a valid exchange agreement are exempt from fees. Otherwise there is an obligation to pay contributions. The amount of the contributions to be paid is determined by the corresponding monthly immediate payment contributions.

2.3.5 Double degree students

Double degree students are those who, in addition to their first degree, are pursuing another degree with the aim of obtaining a further degree in this subject. Double degree students are also graduates of Witten/Herdecke University who commence a degree course at Witten/Herdecke University within the three semesters following the semester in which they were exmatriculated.

If both human medicine and dentistry are studied at the university (simultaneously or consecutively), the financial contributions resulting from the applicable fee regulations must be paid for both degree programs or for completed study sections. This constellation therefore does not constitute double study within the meaning of the fee regulations.

Double degree students are only liable to pay tuition fees for the degree program with the higher tuition fee according to point 2.3.2, but only until the higher tuition fee according to point 2.3.2 is reached.

If the student drops out of the degree program with the higher total amount and continues with the other degree program, he/she is obliged to pay for the discontinued degree program if the contributions due in accordance with the dropout regulation (point 2.3.4.2.) exceed the total amount of the degree program in which a degree is obtained.

If students drop out of both degree programs, contributions are also only payable for one of the two degree programs, namely for the degree program that has a higher payment obligation in accordance with the dropout regulation (point 2.3.4.2.).

In principle, contributions already paid within a study period will not be refunded. In the later payment, this regulation applies analogously to the amount of the repayment obligation booked on a monthly basis until the standard period of study is reached.

2.3.6 Change of degree program (with the exception of changes from the first to the second stage of study)

A change of degree program within the UW/H should take place by the third semester of a degree program. Further details can be found in the current version of the matriculation regulations.

If students change degree programs, they are generally required to pay for the degree program they are changing to.

However, if a change is made to a degree program that has a lower total amount than the degree program previously studied, and if the change takes place at a time when the sum of the contributions paid up to that point exceeds the total amount of the degree program with the lower total amount, no reimbursement of financial contributions will be made.

2.3.7 Bachelor's / Master's transfer students with an interruption

Master's students who have already completed a Bachelor's degree program at Witten/Herdecke University are considered internal Master's students.

For internal Bachelor's / Master's transfer students who take up a Master's degree course at Witten/Herdecke University within the three semesters following the semester in which they were exmatriculated, the fee regulations of their first matriculation apply.

2.3.8 Other regulations

Approved semesters of leave (e.g. semesters abroad, internship semesters, etc.) are free of charge; they are does not count towards the standard period of study.

2.4 Secondary students

Secondary students are students who attend additional lectures at Witten/Herdecke University alongside their main course of study at another university. Second-year students generally have the opportunity to attend courses and take examinations during their studies. The faculties regulate individual regulations for their respective degree programs. Secondary students pay the same fees as regular students.

Students who are enrolled as secondary students are obliged to pay the social contribution.

2.5 Guest auditor fee

Guest students are not enrolled as students at Witten/Herdecke University. For a fee of € 250.00 (students of other universities € 60.00) per semester and course series, they can participate in UW/H course series. Alumni and employees of the UW/H can be exempted from the fee in individual cases upon application (within the framework of point 7 "Waiver and deferral"). They cannot take part in examinations or obtain degrees. The lecturer decides on the admission of guest students.

2.6 Students of the degree programs Aesthetic Facial Surgery and Implantology and Periodontology

Students of these degree programs pay a matriculation fee of € 200.00 and a re-registration fee of € 100.00 for each additional re-registration.

3. Default

The University sets annual enrolment, de-registration and re-registration deadlines by resolution of the Senate. If these deadlines are exceeded at the time of re-registration, the following fees must be paid before continuing to work at the University:

SoSe from 16.02. up to and including 28/29.02.	100,00 €
WiSe from 01.07. up to and including 15.07.	100,00 €
SoSe from 01.03.	200,00 €
WiSe from 16.07.	200,00 €

After six weeks have elapsed, the University is at liberty to withdraw the defaulting student from the register of students.

4. Re-registration fee for long-term students

Students who are studying in a degree program with a standard period of study of 4 or more semesters and exceed twice the number of semesters of the standard period of study pay a fee of € 500.00 for each re-registration/leave of absence. Students who are studying a degree program with a standard period of study of 2 or 3 semesters and exceed this by 4 or more semesters are also obliged to pay the fee of € 500.00 for each re-registration/leave of absence. In justified exceptional cases, the Presidential Board decides on an exemption from the fee on the recommendation of the Dean.

The overview can be found on the next page.

Study program	Standard period of study	Re-registration fee from re-registration for the semester below (FS)
<u>State examination</u>		
Human medicine	13 FS	27 FS
Dentistry	11 FS	23 FS
<u>Bachelor of Arts</u>		
Philosophy, Politics & Economics	6 FS	13 FS
Global Sustainability	6 FS	13 FS
Economy, Politics & Law	6 FS	13 FS
Philosophy, cultural reflection and cultural practice	6 FS	13 FS
Philosophy, cultural reflection and cultural practice	8 FS	17 FS
<u>Bachelor of Science</u>		
Management	6 FS	13 FS
Psychology and psychotherapy	6 FS	13 FS
Psychology with a focus on psychotherapy	6 FS	13 FS
Psychology	6 FS	13 FS
Social Data Science	6 FS	13 FS
<u>Master of Arts</u>		
General Management	4 FS	9 FS
Management	4 FS	9 FS
Philosophy & cultural reflection	4 FS	9 FS
Care for people with dementia	6 FS	13 FS
Multi-professional care of people with dementia and chronic restrictions	6 FS	13 FS
Philosophy, Politics Economics	4 FS	9 FS
Ethics and organization	4 FS	9 FS
Ethics and organization	2 FS	7 FS
<u>Master of Science</u>		
Strategy & Organization	4 FS	9 FS
Nursing science	4 FS	9 FS
Clinical psychology and psychotherapy science	4 FS	9 FS
Psychology with a focus on clinical psychology and psychotherapy	4 FS	9 FS
Community Health Nursing	4 FS	9 FS

5. Replacement of the SmartCard

If the SmartCard is lost, it will be reissued for a fee of € 25.00.

The SmartCard can be sent by post on request. A fee of € 5.00 will be charged for this.

6. Academic qualification

The University charges a general **processing fee** of € 250.00 for the use of the relevant commissions or committees in the context of the application to open the relevant procedure for doctorates, habilitations and APL professorship procedures.

For the enrollment/registration of doctoral candidates from all faculties, the University charges a **fee** of € 100.00, which is due upon enrollment/registration.

In addition to the general processing and enrollment fee, the following **doctoral fees** apply as part of the doctoral procedure:

To clarify the terminology: Doctoral students who are employed full-time at the UW/H or at a cooperating clinic, or who are doing their doctorate within a clinical chair of human medicine, or doctoral students who follow a new UW/H professor to the UW/H, or who are already enrolled UW/H students at the time of registration for the doctorate, or doctoral students who submit the dissertation within one year of leaving the UW/H are considered internal doctoral students. All others are external doctoral candidates.

All external doctoral candidates are required to pay a doctoral fee of 1,500.00 € is obligated. Doctoral students at the Faculty of Business and Society are an exception. Here the fee for external doctoral candidates is € 5,000.00. External doctoral candidates of the Faculty of Business, Economics and Society who are scholarship holders of a non-profit organization are not obliged to pay.

The doctoral fee is due in two equal installments upon acceptance as a doctoral candidate and upon submission of the dissertation.

A fee of € 3,000.00 p.a. over a period of three years is charged for participation in the Ph.D. Nursing Science program. If graduation does not take place within the planned three years, no further fees will be charged.

To clarify the terminology: habilitation candidates who are employed full-time at the UW/H or at a cooperating clinic are considered internal habilitation candidates. All others are external habilitation candidates.

As part of a habilitation procedure, all faculties charge external habilitation candidates a **habilitation fee** of € 1,500.00.

The habilitation fee is due for payment upon submission of the habilitation documents to the relevant faculty.

7. Remission and deferral

Unless otherwise stipulated in these regulations, the Executive Committee or persons or bodies authorized by the Executive Committee shall decide on the waiver and deferral of individual contributions.

8. Proof of payment

If the University or the faculties require proof of payment, the parties obliged to pay must provide proof of payment when it is due.

Witten, November 07, 2023

Prof. Dr. Martin Butzlaff
President
Witten/Herdecke University

Dipl. oec. Jan Peter Nonnenkamp
Chancellor
Witten/Herdecke University

For point 2.3.

Valentin Halbach
Board of Directors
StudentSociety

Giulia Weiß
Board member
StudentSociety