

Information on Studium fundamentale (Stufu) certificates

All **attendance and performance certificates** in Studium fundamentale (Stufu) are based on credits underlying the Bachelor and Master programmes. 1 credit corresponds to a workload of 30 hours. The workload covers the contact hours, i.e. hours of instruction, plus an estimation of hours required for preparation and follow-up, for examinations and self-study. One hour always refers to 60 minutes, not the 45 contact minutes of a seminar.

I. Attendance and performance certificates

The following types of credit variations and certificates may be acquired in Studium fundamentale:

A. Attendance certificates (ungraded => T)

- with 1 credit (medicine/dentistry/psychology/nursing science/PPE)

are issued for attendance of ca. 10 hours within one course plus ca. 20 additional hours of preparation and follow-up. Active participation* counts as exam performance.

- with 2 credits (medicine/dentistry/psychology/nursing science/PPE)

are issued for attendance of ca. 20 hours within one course plus ca. 40 additional hours of preparation and follow-up. Active participation* counts as exam performance.

B. Performance certificates with 2 credits (graded => 1.0/1.3/1.7/2.0/2.3/.../B) (econ/PPE/CuRe/E&O/DC/med/dent/psych/nursing science)

are issued for attendance of ca. 20 hours within one course plus ca. 40 additional hours of preparation and follow-up. Exam performance comprises active participation* plus, e.g.:

- an oral presentation of 15 minutes minimum.

A certificate for students of dentistry, medicine and psychology equals 2 credits. **Grade B** is awarded for exam performance of at least "sufficient".

C. Performance certificates with 3 credits (graded)

(CuRe/E&O/DC/psych/nursing science)

are issued for attendance of ca. 20 hours within one course plus ca. 70 additional hours of preparation and follow-up. Exam performance comprises active participation* plus, e.g.:

- an oral presentation of ca. 30 minutes **or**
- a written term paper of ca. 5 pages of text.

D. Performance certificates with 4 credits (graded)

(econ/PPE/CuRe/E&O/DC/psych/nursing science)

are issued for attendance of ca. 20 hours within one course plus ca. 100 additional hours of preparation and follow-up. Exam performance comprises active participation* plus, e.g.:

- an oral exam of 30 minutes minimum with an assessor**, **respectively:**
- group exams are possible with 3 examinees maximum and at least 30 minutes speaking time for each examinee, **or**

- a written term paper of ca. 12 pages of text, **or**
- a written exam with a duration of 90 to 120 minutes.

II. General information on performance certificates

Artistic performance must be assessed by instructors for equivalence of credits.

4 credits maximum may be awarded for Stufu courses. Exemptions require consultation of the vice dean of academic affairs at the Faculty of Humanities and Arts. All attendance and performance certificates must be entered in UWE. Instructors may do so directly in their UWE accounts with the help of a combined attendance/grading list which is available from the secretariat of the Faculty of Humanities and Arts at the start of each semester and must be registered there for filing and archiving.

The following grades may be used in the assessment of performance:

1.0 (very good)/1.3//1.7 / 2.0 (good) / 2.3//2.7/3.0 (satisfactory) / 3.3//3.7/4.0 (sufficient) / 5.0 (failed) **T** (attended) / **B** (passed) / **N** (failed)

The grade scale “**Stufu performance**” is the basic setting for examinations in UWE at the start of each semester, so that all variations are possible.

III. Notes

***active participation:** regular attendance of seminar/course with independent participation in discourse.

****assessor:** keeps the minutes of the exam and should have acquired at least a qualification equal to the one forming the basis of the exam. The instructor is in charge of organizing the exam.

Witten, 21 October 2016

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Vice Dean of Academic Affairs

Faculty of Humanities and Arts

Stufu certificates according to degree programmes:

Programme	Type	Grade	Credits in UWE
Medicine	attendance certificate	T	1-2 credits
	performance certificate	B	2 credits
Dentistry (no course book from ws 15/16!)	attendance certificate	T	1-2 credits
	performance certificate	B	2 credits
Nursing Science BA* (Bachelor IPP)	attendance certificate	T	1-2 credits
	performance certificate	B	3-4 credits
Nursing Science MA* (Master MSc)	attendance certificate	T	1-4 credits
Dementia Care MA*	attendance certificate	T	1-2 credits
	performance certificate	B	3-4 credits
*other course work/courses possible, consultation with Prof. Schnell required			
Psychology BA	attendance certificate	T	1-2 credits
	performance certificate	B	3-4 credits
Psychology MA	attendance certificate	T	1-2 credits
	performance certificate	B	3-4 credits
Business Economics BA	performance certificate	graded	2 or 4 credits
Management BSc.	perf. cert. (reflexive skills)	graded	10 credits in total
	perf. cert. (comm./artistic skills)	ungraded "T"	10 credits in total
Management MA	performance certificate	graded	2 or 4 credits
Family Business Management MSc	performance certificate	graded	2 or 4 credits
PPE BA (old study and examination regulations)	performance certificate	graded	2 or 4 credits
	attendance certificate possible	T	2 credits
PPE BA (new study and examination regulations from ws 16/17)	perf. cert. (reflexive skills)	graded	10 credits in total
	perf. cert. (comm./artistic skills)	ungraded "T"	10 credits in total
PPE MA	performance certificate	graded	2 or 4 credits
Philosophy, cultural reflection and cultural practice etc.			
CuRe BA (6/8 sem.)	performance certificate	graded	1-4 credits
CuRe MA new	ungraded performance cert.	T	1-4 credits
E&O MA	ungraded performance cert.	T	1-4 credits
Doing Culture MA	ungraded performance cert.	T	1-4 credits