

**Regulations on Fees**  
**Witten/Herdecke University**  
**As of summer semester 2019**

Witten/Herdecke University charges administration fees and tuition fees from students for services rendered as detailed in these Regulations on Fees, valid from summer semester 2019.

## **1. Application**

### **Administration fees for applications**

The University charges administration fees per application for admission procedures as follows:

<b>Programmes at the Faculties/Schools of</b>	<b>Fees</b>
Humanities and Arts	€50.00
Management and Economics	€100.00
Nursing Science	€50.00
Psychology and Psychotherapy	€150.00
Medicine	€250.00
Dental Medicine	€300.00

Students pursuing double degree studies are exempt from application fees for the second programme. But if students apply for double degree studies within UW/H and are not admitted to the second programme they are obliged to pay application fees.

## **2. Registration / Re-registration**

### **2.1 Student welfare contribution**

The Hochschulwerk Witten/Herdecke e.V. charges a welfare contribution of currently (summer semester 2019) €52.50, and from the winter semester 2019/2020 of €62.50 per semester, from all students and doctoral candidates. The amount is due prior to registration or re-registration for the following semester and payable to the Hochschulwerk Witten/Herdecke e.V.

### **2.2 Semester ticket (student travel card)**

The Hochschulwerk Witten/Herdecke e.V. has signed an agreement with the regional public transport system on behalf of the University and is the only university institution authorised to charge a contribution for the semester ticket to the amount of currently (summer semester 2019) €203.88 per semester from all students and doctoral candidates. The amount is not expected to increase in the winter semester 2019/2020. It is subject to revision by the Hochschulwerk dependent on cost calculation on the part of the public transport system. Payment is due upon registration or re-registration for the following semester.

## **2.3 Tuition fees**

The University charges tuition fees from students as contributions to the university budget for the duration of a standard period of study as defined in these Regulations on Fees. The payment system for tuition fees established by the StudierendenGesellschaft Witten/Herdecke e.V. is based on the following principles:

### **Free access to higher education**

The University selects its students on the basis of an applicant's personality, special interests and motivation, and strives to avoid social selection. According to this principle, students are free to choose payment after or during their time at the University.

### **Independent study organisation**

Freedom and personal responsibility in organising the study course must not be affected by tuition fees. An abbreviation of study time at the University for financial considerations does not correspond to this concept. Therefore, students have the option to pay fixed rates while at the University.

### **Free choice of professional career**

Graduates should not be influenced in their choice of a position by a load of debts to be repaid. This principle is reflected in the concept of income-dependent repayment after graduation, i.e. a graduate's individual financial situation determines the amount to be repaid.

Students' financial contributions to the university budget help to ensure the University's long-term and sustained existence. Such a contribution to the successful operation of the private University corresponds to a student's financial situation and his or her appreciation of the University but not to the actual extent of his or her use of university services and facilities. In this sense, the members of the StudierendenGesellschaft assume joint responsibility to implement the three principles mentioned above.

Tuition fees are due in monthly instalments by the 15<sup>th</sup> of each month for the current month. Fees have to be paid to the StudierendenGesellschaft e.V. who assumes liability towards the University. This applies for the duration of a valid agreement on transfer of fees by the StudierendenGesellschaft to the University between these two parties.

### **2.3.1 Modes of payment**

Students may choose a mode of payment from one of the alternatives detailed below:

#### **2.3.1.1 Mode 1 – Direct payment of fixed rates**

Direct payment of a fixed rate in monthly instalments over a defined period for the duration of the programme

No further payments are required after the standard period of study. Payments effected over the standard period of study add up to exactly the fixed total amount. The total fixed amount is due even if students require less than the standard period of study (see also regulations for students enrolling at a later stage and dropouts).

### 2.3.1.2 Mode 2 - Direct payment 50%, income-related repayment after graduation 50%

50 % direct payment in monthly instalments over a defined period for the duration of the degree programme, followed by income-related payment at reduced rates after graduation over a defined period; this mode of payment is based on an agreement to be concluded individually with StudierendenGesellschaft Witten/Herdecke e.V. ("Vertrag über die Förderung des Studiums an der Universität Witten/Herdecke").

### 2.3.1.3 Mode 3 - Income-related repayment after graduation

Income-related repayment after graduation, via agreement to be concluded individually with StudierendenGesellschaft Witten/Herdecke e.V. ("Vertrag über die Förderung des Studiums an der Universität Witten/Herdecke")

## 2.3.2 Tuition Fees of the Faculty of Health, the Faculty of Management and Economics and the Faculty of Humanities and Arts

Please refer to the following tables for the tuition fees payable for the respective degree programme:

### 2.3.2.1 Tuition fees of the Faculty of Health

Faculty of Health	Degree programme according to semester of registration	ECTS	Standard period of study (SPS) <sup>1)</sup>	Mode 1 Direct payment Amount of fees		Mode 2 Direct payment 50 % Repayment 50 % Amount of fees			Mode 3 Repayment Amount of fees	Duration of repayment in case of modes 2 & 3 <sup>5)</sup>
				Monthly (during SPS)	Total	Monthly (during SPS)	Total	Percentage of later income <sup>2)</sup>	Percentage of later income <sup>2)</sup>	
<b>Medicine (State Examination)</b>										
	Medicine (SS 19)		10 semesters	886.00 €	53,160.00 €	443.00 €	26,580.00 €	7 %	14 %	10 years
	Medicine – preclinical stage (SS 19)		4 semesters	886.00 €	21,264.00 €	443.00 €	10,632.00 €	3 % <sup>4)</sup>	6 % <sup>4)</sup>	10 years
	Medicine – clinical stage (SS 19)		6 semesters	886.00 €	31,896.00 €	443.00 €	15,948.00 €	4 % <sup>4)</sup>	8 % <sup>4)</sup>	10 years
	Medicine (from WS 19/20)		10 semesters	918.00 €	55,080.00 €	459.00 €	27,540.00 €	7 %	14 %	10 years
	Medicine – preclinical stage (from WS 19/20)		4 semesters	918.00 €	22,032.00 €	459.00 €	11,016.00 €	3 % <sup>4)</sup>	6 % <sup>4)</sup>	10 years
	Medicine – clinical stage (from WS 19/20)		6 semesters	918.00 €	33,048.00 €	459.00 €	16,524.00 €	4 % <sup>4)</sup>	8 % <sup>4)</sup>	10 years
<b>Nursing Science (M.Sc.)</b>										
	MSc – Nursing Science [external] <sup>3)</sup> (SS 19)	120	4 semesters	705.00 €	16,920.00 €	352.50 €	8,460.00 €	3 %	6 %	10 years
	MSc – Nursing Science [external] <sup>3)</sup> (from WS 19/20)	120	4 semesters	740.00 €	17,760.00 €	370.00 €	8,880.00 €	3 %	6 %	10 years
<b>Psychology (B.Sc.)</b>										
	BSc – Psychology (SS 19)	180	6 semesters	624.00 €	22,464.00 €	312.00 €	11,232.00 €	4.5 %	9 %	10 years
	BSc – Psychology (from WS 19/20)	180	6 semesters	642.00 €	23,112.00 €	321.00 €	11,556.00 €	4.5 %	9 %	10 years

<b>Psychology with Focus on Clinical Psychology and Psychotherapy (M.Sc.)</b>									
MSc – Psychology with Focus on Clinical Psychology and Psychotherapy [internal] <sup>3)</sup> (SS 19)	120	4 semesters	809.00 €	19,416.00 €	404.50 €	9,708.00 €	2.5 %	5 %	10 years
MSc – Psychology with Focus on Clinical Psychology and Psychotherapy [internal] <sup>3)</sup> (from WS 19/20)	120	4 semesters	813.00 €	19,512.00 €	406.50 €	9,756.00 €	2.5 %	5 %	10 years
MSc – Psychology with Focus on Clinical Psychology and Psychotherapy [external] <sup>3)</sup> (SS 19)	120	4 semesters	900.00 €	21,600.00 €	450.00 €	10,800.00 €	3 %	6 %	10 years
MSc – Psychology with Focus on Clinical Psychology and Psychotherapy [external] <sup>3)</sup> (from WS 19/20)	120	4 semesters	904.00 €	21,696.00 €	452.00 €	10,848.00 €	3 %	6 %	10 years
<b>Dental Medicine (State Examination)</b>									
Dental Medicine (SS 19)		10 semesters	1,096.00 €	65,760.00 €	548.00 €	32,880.00 €	7 %	14 %	10 years
Dental Medicine – preclinical stage (SS 19)		5 semesters	1,096.00 €	32,880.00 €	548.00 €	16,440.00 €	3.5 % <sup>4)</sup>	7 % <sup>4)</sup>	10 years
Dental Medicine – clinical stage (SS 19)		5 semesters	1,096.00 €	32,880.00 €	548.00 €	16,440.00 €	3.5 % <sup>4)</sup>	7 % <sup>4)</sup>	10 years
Dental Medicine (from WS 19/20)		10 semesters	1,103.00 €	66,180.00 €	551.50 €	33,090.00 €	7 %	14 %	10 years
Dental Medicine – preclinical stage (from WS 19/20)		5 semesters	1,103.00 €	33,090.00 €	551.50 €	16,545.00 €	3.5 % <sup>4)</sup>	7 % <sup>4)</sup>	10 years
Dental Medicine – clinical stage (from WS 19/20)		5 semesters	1,103.00 €	33,090.00 €	551.50 €	16,545.00 €	3.5 % <sup>4)</sup>	7 % <sup>4)</sup>	10 years

- 1) Students pay tuition fees over 10 semesters for a full degree programme. This is why the standard period of study for tuition payment differs from the standard period of study as stipulated in the Study Regulations.
- 2) The percentage refers to the relevant income. For definition of income, see agreement "Vertrag über die Förderung des Studiums an der Universität Witten/Herdecke", specifically § 9.
- 3) External students of a Master's partial programme: All students who register for the Master's partial programme at Witten/Herdecke University and have not completed any programme or partial programme at Witten/Herdecke University before.
- 4) This percentage applies to external students who register for the first time and for this part of the programme exclusively at Witten/Herdecke University.
- 5) For duration of repayment, see agreement "Vertrag über die Förderung des Studiums an der Universität Witten/Herdecke", specifically §§ 3 and 4.

### 2.3.2.2 Tuition fees of the Faculty of Management and Economics

Faculty of Management and Economics	Degree programme according to semester of registration	ECTS	Standard period of study (SPS) <sup>1)</sup>	Mode 1 Direct payment Amount of fees		Mode 2 Direct payment 50 % Repayment 50 % Amount of fees			Mode 3 Repayment Amount of fees	Duration of repayment in case of modes 2 & 3 <sup>5)</sup>
				Monthly (during SPS)	Total	Monthly (during SPS)	Total	Percentage of later income <sup>2)</sup>	Percentage of later income <sup>2)</sup>	
<b>Management (B.Sc.)</b>										
	BSc – Management (SS 19)	180	6 semesters	960.00 €	34,560.00 €	480.00 €	17,280.00 €	4.5 %	9 %	10 years
	BSc - Management (from WS 19/20)	180	6 semesters	997.00 €	35,892.00 €	498.50 €	17,946.00 €	4.5 %	9 %	10 years
<b>Strategy &amp; Organization (M.Sc.)</b>										
	MSc – Strategy & Organization [internal] <sup>3)</sup> (SS 19)	120	4 semesters	960.00 €	23,040.00 €	480.00 €	11,520.00 €	2.5 %	5 %	10 years
	MSc – Strategy & Organization [internal] <sup>3)</sup> (from WS 19/20)	120	4 semesters	997.00 €	23,928.00 €	498.50 €	11,964.00 €	2.5 %	5 %	10 years
	MSc – Strategy & Organization [external] <sup>3)</sup> (SS 19)	120	4 semesters	1,100.00 €	26,400.00 €	550.00 €	13,200.00 €	3 %	6 %	10 years
	MSc – Strategy & Organization [external] <sup>3)</sup> (from WS 19/20)	120	4 semesters	1,142.00 €	27,408.00 €	571.00 €	13,704.00 €	3 %	6 %	10 years
<b>General Management (B.A.)</b>										
	MA – General Management [internal] <sup>3)</sup> (SS 19)	120	4 semesters	832.00 €	19,968.00 €	416.00 €	9,984.00 €	2.5 %	5 %	10 years
	MA – General Management [internal] <sup>3)</sup> (from WS 19/20)	120	4 semesters	832.00 €	19,968.00 €	416.00 €	9,984.00 €	2.5 %	5 %	10 years
	MA – General Management [external] <sup>3)</sup> (SS 19)	120	4 semesters	998.00 €	23,952.00 €	499.00 €	11,976.00 €	3 %	6 %	10 years
	MA – General Management [external] <sup>3)</sup> (from WS 19/20)	120	4 semesters	998.00 €	23,952.00 €	499.00 €	11,976.00 €	3 %	6 %	10 years
<b>Philosophy, Politics and Economics (B.A.)</b>										
	BA - PPE (SS 19)	180	6 semesters	787.00 €	28,332.00 €	393.50 €	14,166.00 €	4.5 %	9 %	10 years
	BA - PPE (from WS 19/20)	180	6 semesters	811.00 €	29,196.00 €	405.50 €	14,598.00 €	4.5 %	9 %	10 years
<b>Philosophy, Politics and Economics (M.A.)</b>										
	MA - PPE [internal] <sup>3)</sup> (SS 19)	120	4 semesters	787.00 €	18,888.00 €	393.50 €	9,444.00 €	2.5 %	5 %	10 years
	MA - PPE [internal] <sup>3)</sup> (from WS 19/20)	120	4 semesters	811.00 €	19,464.00 €	405.50 €	9,732.00 €	2.5 %	5 %	10 years
	MA - PPE [external] <sup>3)</sup> (SS 19)	120	4 semesters	908.00 €	21,792.00 €	454.00 €	10,896.00 €	3 %	6 %	10 years
	MA - PPE [external] <sup>3)</sup> (from WS 19/20)	120	4 semesters	935.00 €	22,440.00 €	467.50 €	11,220.00 €	3 %	6 %	10 years

- 1) Students pay tuition fees over 10 semesters for a full degree programme. This is why the standard period of study for tuition payment differs from the standard period of study as stipulated in the Study Regulations.
- 2) The percentage refers to the relevant income. For definition of income, see agreement "Vertrag über die Förderung des Studiums an der Universität Witten/Herdecke", specifically § 9.
- 3) External students of a Master's partial programme: All students who register for the Master's partial programme at Witten/Herdecke University and have not completed any programme or partial programme at Witten/Herdecke University before.
- 4) This percentage applies to external students who register for the first time and for this part of the programme exclusively at Witten/Herdecke University.

- <sup>5)</sup> For duration of repayment, see agreement "Vertrag über die Förderung des Studiums an der Universität Witten/Herdecke", specifically §§ 3 and 4.

### 2.3.2.3 Tuition fees of the Faculty of Humanities and Arts

Faculty of Humanities and Arts	Degree programme according to semester of registration	ECTS	Standard period of study (SPS) <sup>1)</sup>	Mode 1 Direct payment Amount of fees		Mode 2 Direct payment 50 % Repayment 50 % Amount of fees			Mode 3 Repayment Amount of fees		Duration of repayment in case of modes 2 & 3 <sup>5)</sup>
				Monthly (during SPS)	Total	Monthly (during SPS)	Total	Percentage of later income <sup>2)</sup>	Percentage of later income <sup>2)</sup>		
<b>Philosophy, Cultural Reflection and Cultural Practice (B.A.)</b>											
	BA – Philosophy, Cultural Reflection and Cultural Practice (SS 19)	180	6 semesters	492.00 €	17,712.00 €	246.00 €	8,856.00 €	4.5 %	9 %	10 years	
	BA – Philosophy, Cultural Reflection and Cultural Practice (from WS 19/20)	180	6 semesters	502.00 €	18,072.00 €	251.00 €	9,036.00 €	4.5 %	9 %	10 years	
	BA – Philosophy, Cultural Reflection and Cultural Practice (SS 19)	240	8 semesters	482.00 €	23,136.00 €	241.00 €	11,568.00 €	5.5 %	11 %	10 years	
	BA – Philosophy, Cultural Reflection and Cultural Practice (from WS 19/20)	240	8 semesters	500.00 €	24,000.00 €	250.00 €	12,000.00 €	5.5 %	11 %	10 years	
<b>Digital Transformation &amp; Social Responsibility (M.A.)</b>											
	MA – Digital Transformation & Social Responsibility [internal] <sup>3)</sup> (from WS 19/20)	120	4 semesters	541.00 €	12,984.00 €	270.50 €	6,492.00 €	2.5 %	5 %	10 years	
	MA – Digital Transformation & Social Responsibility [external] <sup>3)</sup> (from WS 19/20)	120	4 semesters	650.00 €	15,600.00 €	325.00 €	7,800.00 €	3 %	6 %	10 years	
<b>Ethics and Organization (M.A.)</b>											
	MA – E&O [internal] <sup>3)</sup> (SS 19)	60	2 semesters	728.00 €	8,736.00 €	364.00 €	4,368.00 €	1.5 %	3 %	10 years	
	MA – E&O [internal] <sup>3)</sup> (from WS 19/20)	60	2 semesters	728.00 €	8,736.00 €	364.00 €	4,368.00 €	1.5 %	3 %	10 years	
	MA – E&O [external] <sup>3)</sup> (SS 19)	60	2 semesters	800.00 €	9,600.00 €	400.00 €	4,800.00 €	2 %	4 %	10 years	
	MA – E&O [external] <sup>3)</sup> (from WS 19/20)	60	2 semesters	800.00 €	9,600.00 €	400.00 €	4,800.00 €	2 %	4 %	10 years	
	MA – E&O [internal] <sup>3)</sup> (SS 19)	120	4 semesters	492.00 €	11,808.00 €	246.00 €	5,904.00 €	2.5 %	5 %	10 years	
	MA – E&O [internal] <sup>3)</sup> (from WS 19/20)	120	4 semesters	506.00 €	12,144.00 €	253.00 €	6,072.00 €	2.5 %	5 %	10 years	
	MA – E&O [external] <sup>3)</sup> (SS 19)	120	4 semesters	567.00 €	13,608.00 €	283.50 €	6,804.00 €	3 %	6 %	10 years	
	MA – E&O [external] <sup>3)</sup> (from WS 19/20)	120	4 semesters	584.00 €	14,016.00 €	292.00 €	7,008.00 €	3 %	6 %	10 years	

- <sup>1)</sup> Students pay tuition fees over 10 semesters for a full degree programme. This is why the standard period of study for tuition payment differs from the standard period of study as stipulated in the Study Regulations.
- <sup>2)</sup> The percentage refers to the relevant income. For definition of income, see agreement "Vertrag über die Förderung des Studiums an der Universität Witten/Herdecke", specifically § 9.
- <sup>3)</sup> External students of a Master's partial programme: All students who register for the Master's partial programme at Witten/Herdecke University and have not completed any programme or partial programme at Witten/Herdecke University before.

- 4) This percentage applies to external students who register for the first time and for this part of the programme exclusively at Witten/Herdecke University.
- 5) For duration of repayment, see agreement "Vertrag über die Förderung des Studiums an der Universität Witten/Herdecke", specifically §§ 3 and 4.

### **2.3.3 Transitional arrangement**

Regulations on Fees valid at the time of registration continue to be applicable in their entirety for students with first registration not for the summer semester 2019 but the semester before.

### **2.3.4 Regulations for students enrolled previously at another university and dropouts (direct payment)**

Full degree courses are divided into two stages. The first stage concludes with the examination equivalent to the first part of medical examinations, the intermediate examination in dental medicine, and the bachelor degree respectively. The second stage concludes as soon as all requirements for the practical year have been met (all credits/course certificates acquired), students pass the examination in dental medicine, or acquire the Master's degree. The fixed amounts corresponding to a concluded stage and a full degree course, respectively, are listed in the above tables under 2.3.

#### **2.3.4.1 Students enrolled previously at another university**

Students who enrol at another university and want to change over to Witten/Herdecke University later in the course of a stage, pay – depending on the time of their registration (1<sup>st</sup> or 2<sup>nd</sup> stage) – the full amount for the entire stage in question, or the full degree course respectively, upon leaving the University with a degree.

#### **2.3.4.2 Dropouts**

Students who leave the University without a degree (see 2.3.3) must pay fees corresponding to the duration of their registration, up to a maximum of the standard period of study as defined above for the stage in which exmatriculation occurs.

Students who have concluded the first stage with successfully passed examinations and subsequently terminate their studies have to pay fees for the number of subject-related semesters, up to a maximum of the standard period of study. These Regulations apply as appropriate for students who have failed examinations with no option of repetition.

#### **Note:**

For further details on 2.3 to 2.3.4.2 see the registration brochure on the Reverse Generational Contract between student generations issued by StudierendenGesellschaft Witten/Herdecke e.V. and the above-mentioned agreement ("Vertrag über die Förderung des Studiums an der Universität Witten/Herdecke").

### **2.3.5 Double degree studies, registration for limited periods**

Some students pursue a programme in addition to and simultaneously with their original programme with the objective of an additional degree. Students pursuing double degree studies who have opted for either direct payment, or direct payment of half the fixed rate, pay dues for only one of the two programmes for the period of their double degree studies, in accordance with 2.3.2.2 to 2.3.2.3. In this case the higher fixed rate of the two is due, up to conclusion of the standard study period for one of the two programmes as a maximum. These Regulations apply as appropriate to students who have opted for a version of repayment after graduation. Graduates of Witten/Herdecke University who start a degree programme at

Witten/Herdecke University within three semesters subsequent to the semester of exmatriculation are also considered as pursuing double degree studies.

If students drop out of the programme with the higher fixed sum and continue the other programme, then payment for the abandoned programme continues to be due if the fees due according to dropout regulations are higher than the fixed sum for the programme which is continued.

If a student drops out of both programmes, then tuition fees are due only for one programme, i.e. the one with higher fees in accordance with dropout regulations. The fixed total sum will be disregarded in this case.

Students pursuing studies of medicine as well as dental medicine at the University (either at the same time or subsequently) will be charged tuition fees for both programmes as stipulated in the currently valid Regulations on Fees. This constellation is not counted as double degree studies or second partial degree programme in the meaning of these Regulations.

The University may accept registration of students from foreign universities (for example exchange students) for a limited period, normally two semesters. Students with limited registration have no right to sit final examinations. They have to pay fees unless an exchange agreement stipulates otherwise. The amounts due correspond to monthly instalments for direct payment.

### **2.3.6 Change of programme (not applicable to change from BA to MA)**

Students wishing to change to another programme within UW/H should do so up to the third semester. Details are set out in the currently valid Registration Regulations.

In case of a change of programme, the student is obliged to effect payment for the programme to which he or she changes over as a matter of principle.

However, no refund is payable if a change is effected to a degree programme with a lower fixed sum than the first programme, and at a time when the sum of payments already effected exceeds the fixed sum of the programme with the lower tuition fees.

### **2.3.7 Change from BA to MA programme after an interruption**

Master students having already acquired a Bachelor's degree at Witten/Herdecke University are deemed internal Master students.

For internal students who change over from a BA programme to an MA programme and who start a Master's programme at Witten/Herdecke University within three semesters subsequent to the semester of exmatriculation, the Regulations on Fees of their first registration apply.

### **2.3.8 Other regulations**

Semesters with authorised deferment (e.g., studies abroad or placement semesters) are exempt from tuition fees and do not count for the standard period of study.



## **2.4 Dual registration**

This applies to students who are enrolled at another university for a major subject and additionally attend lectures at Witten/Herdecke University. As a rule, they are authorised to attend lectures and seminars and sit pertinent examinations. The faculties may set individual rules for their degree programmes. Students with dual registration pay the same tuition fees as regular students.

Students with dual registration have to pay the social welfare contribution.

Students registered elsewhere wishing to enrol for the correspondence course “Management of Health Care and Social Institutions” have to pay a fixed fee of currently €1,050.00 for the 4<sup>th</sup> semester.

## **2.5 Guest students**

Guest students are not enrolled at the University. Upon payment of €250.00 (students enrolled at other universities €60.00) per semester and lecture series or seminars they are entitled to attend lectures and seminars at UW/H, provided the lecturer in question agrees. UW/H alumni and employees may be exempt from fees upon request in individual cases (cf. 7 “Waiver and respite”). Guest students are not entitled to sit examinations or acquire degrees.

## **2.6 Students of the programmes Aesthetic Maxillofacial Surgery and Implantology**

Registration fees for these programmes are €200.00, and €100.00 for each subsequent re-registration.

## **3. Default costs**

The Senate decides annually on deadlines for registration, exmatriculation and re-registration. Students who do not meet the re-registration deadline have to pay the following amounts prior to continuation of studies at the University:

Summer semester: from 16 February up to and including 28/29 February	€100.00
Winter semester: from 1 July up to and including 15 July	€100.00
Summer semester: from 1 March	€200.00
Winter semester: from 16 July	€200.00

The University reserves the right to exmatriculate students who have not paid their fees beginning six weeks after the deadlines stipulated above.

## **4. Re-registration fees for long-term students**

Students registered in a programme with a standard period of 4 and more semesters who exceed twice the number of subject-related semesters of the standard period of study are charged €500.00 for each re-registration/deferment. The same applies to students registered in a programme with a standard period of 2 or 3 semesters who exceed this period by 4 or more semesters. The executive board decides on exemptions in duly substantiated exceptional cases on the dean’s proposal.

Programme	Standard period of study in subject-related semesters	Re-registration fee starting with subject-related semester no.
<u>State examination</u>		
Medicine	13	27
Dental Medicine	11	23
<u>Bachelor of Arts</u>		
Business Economics	6	13
Business Economics	8	17
Philosophy, Politics and Economics	6	13
Philosophy, Politics and Economics	8	17
Philosophy, Cultural Reflection and Cultural Practice	6	13
Philosophy, Cultural Reflection and Cultural Practice	8	17
<u>Bachelor of Science</u>		
Innovative Nursing Practice, lateral entry to 3 <sup>rd</sup> semester	6	9
Management	6	13
Psychology and Psychotherapy	6	13
Psychology with Focus on Psychotherapy	6	13
Psychology	6	13
<u>Master of Arts</u>		
General Management	4	9
Management	2	7
Management	4	9
Philosophy and Culture	2	7
Care of People with Dementia	6	13
Multi-Professional Care of People with Dementia and Chronic Disabilities	6	13
Philosophy, Politics and Economics	2	7
Philosophy, Politics and Economics	4	9
Ethics and Organization	2	7
Ethics and Organization	4	9
Doing Culture	2	7
Doing Culture	4	9
<u>Master of Science</u>		
Strategy & Organization	4	9
Nursing Science	4	9
Clinical Psychology and Psychotherapy Science	4	9
Psychology with Focus on Clinical Psychology and Psychotherapy	4	9

### 5. SmartCard replacement

Issue of a second SmartCard in case of loss costs €25.00. You may request the new SmartCard to be sent to you by mail, for an additional charge of €5.00.

### 6. Academic qualifications

The University charges general **administration fees** from all candidates for doctoral procedures, postdoctoral lecturing qualifications (Habilitation) and extrabudgetary professorships (APL) of €250.00 for services rendered by academic committees as part of academic qualification procedures.

Doctoral candidates of all faculties in addition pay a **fee** of €100.00 upon registration/enrolment.

Apart from general administration and registration fees, the following **fees** are charged for **doctoral procedures**:

Definition: internal doctoral candidates are candidates with full-time employment at UW/H or an affiliated hospital, or who pursue doctoral studies at a clinical chair, or follow a newly appointed professor to UW/H, or are enrolled at UW/H upon registration for doctoral studies, or submit their thesis within one year after leaving UW/H. All others are external candidates.

All external doctoral candidates are charged administration fees for doctoral procedures to the amount of €1,500.00, with the exception of economics candidates. External doctoral candidates at the Faculty of Management and Economics are charged €5,000.00, unless they are recipients of scholarships from a non-profit organisation; in this case they are exempt from payment.

Fees for doctoral procedures are due in two instalments, one upon acceptance as a candidate and the second upon submission of the thesis.

The University charges €3,000.00 per year, over a total period of three years respectively, for the PhD program in Nursing Science. No additional fees are due if candidates do not conclude their doctorate within the scheduled period of three years.

Definition: Candidates for postdoctoral lecturing qualifications with full-time employment at UW/H or an affiliated hospital are internal candidates; all others are external candidates.

External candidates for **postdoctoral lecturing qualifications** (i.e. qualification to teach at professorial level) at all faculties pay a fee of €1,500.00.

The amount is due for payment upon submission of pertinent documents at the faculty in question.

### **7. Waiver and respite**

The executive board and individuals or university bodies authorised by the executive board, respectively, decide on waiver or respite in individual cases unless stipulated otherwise in these Regulations.

### **8. Proof of payment**

Persons obliged to effect payment according to the above stipulations have to provide proof of payment if the University or faculties demand proof of payment when due.

### **9. Final provisions**

These Regulations on Fees were passed by the Senate on 9 April 2019 to take immediate effect.

Witten, 9 April 2019

Prof. Dr. Martin Butzlaff

President  
Witten/Herdecke University

Dipl. oec. Jan Peter Nonnenkamp

Chancellor  
Witten/Herdecke University

For section 2.3:

Simon Koopmann  
Executive Board  
StudierendenGesellschaft

Georg Weithauer  
Executive Board  
StudierendenGesellschaft

***The English translation of these Regulations on Fees was revised on 8 May 2019.  
The original German version is legally binding.***